

Dear Contributor(s),

Thank you very much for contributing to an issue of *10plus1 | Living Linguistics*. We have prepared some **guidelines** for formatting a contribution and would kindly like to ask you to follow style sheet below.

Generally speaking, our style sheet is based on **APA style** - introduced in a short tutorial on <http://tinyurl.com/10plus1style> -, and is inspired by the eJournal *language@internet*.

In-Text Citations

- *Direct quotations require reference to an author, publication year, and page numbers. Year and page numbers are usually given in close proximity to the quote.*

It was taken as common sense that “dragons are no more than a fairytale invention” (Miller 1930a: 3). However, Jones found that “dragons do exist and are, unfortunately, not easily tricked” (Jones 2008: 14).
- *Indirect references are not required to include page numbers.*
- *Several works by the same author and from the same year are distinguished by letters.*
- *Works by two authors give both surnames, seperated with an ampersand sign ‘&’.*
- *Works by more than two authors are abbreviated with ‘et al.’.*

Early accounts of dragons agree on them being non-existent (see, e.g., Miller 1930a, 1930b; Oakenshield & Blacksmith 1940; Leroi et al. 2014).
- *References to works that provide further elaboration are introduced with ‘see’.*
- *References for comparison or contrast are introduced with cf., i.e., ‘confer’.*

Dragons apparently are able to acquire a number of foreign languages, including the common tongue (see Jones 1994: 56). This view, however, is not shared in more recent discussions (cf. Heart 2014).

Other In-Text Related Aspects

- Please use footnotes instead of endnotes.
- Please use “quotation marks” for quotes up to three lines. Longer quotations should be set off from the running text and indented at least 2.5 cm (1 inch); quotation marks are not used in this case.
- Tables and Figures should be labelled with a caption that provides both a number of the table/figure and a short description.
- You may follow either U.S. or British English spelling conventions, but please be consistent in whichever you choose.

List of Works Cited | References

■ **Monographs**

Surname, abbrev. First name (Year). *Title: Subtitle*. Place of Publication: Publisher.

Welsch, W. (1996). *Grenzgänge der Ästhetik*. Stuttgart: Reclam Verlag.

■ **Edited Volumes**

Surname, abbrev. First name & Surname, abbr. First name (Eds.) (Year). *Title: Subtitle*. Place of Publication: Publisher.

Wichter, S. & Antos, G. (Eds.) (2001). *Wissenstransfer zwischen Experten und Laien: Umriss einer Transferwissenschaft*. Frankfurt am Main: Peter Lang.

■ **Contributions to Edited Volumes**

Surname, abbrev. First name & Surname, abbrev. First name (Year). Title of the Contribution: Subtitle of the Contribution. In Editor's First name Surname (Ed.), *Title: Subtitle of the Edited Volume* (pp. xxx-xxx). Place of Publication: Publisher.

Ward, T. B. & Lawson, E. T. (2009). Creative Cognition in Science Fiction and Fantasy Writing. In S. B. Kaufman & J. C. Kaufman (Eds.), *The Psychology of Creative Writing* (pp. 196-209). New York: CUP.

■ **Journal Articles**

Surname, abbrev. First name & Surname, abbr. First name (Year). Title of the Article: Subtitle of the Article. *Name of the Journal*, volume.issue, pp. xxx-xxx.

Kretzenbacher, H. (1994). 'Just give us the facts!': The Connection between the Narrative Taboo, the Ego Taboo, and the Metaphor Taboo in Scientific Style. *Lingua e Stile*, 29.1, pp. 91-106.

■ **Internet Sources**

Surname, abbrev. First name (Date of Publication). Title of Web Document: Subtitle of Web Document. Retrieved from <http://Web address>.

Janotta, A. (2016, July 4). Banalität des Drögen: Das Wohnzimmer von Jung von Matt. Retrieved from http://www.wuv.de/agenturen/banalitaet_des_droegen_das_wohnzimmer_von_jung_von_matt.

If the type of source you need to cite is not dealt with here, please refer to the many print and webs resources on APA Style.

Thank you very much and all the best,

Jana Pflaeging & Peter Schildhauer